

**REPORT OF TRANSPORTATION AND DEVELOPMENT COMMITTEE MEETING –**  
**MARCH 8, 2013**

**PRESENT:** Harding, Long, Quarton, Watson, Wieseman, Vojas, Chairman Dragovich, Shari Albrecht, Jeanette Baker, Mary Beth Bellm, Gabe Springer, and Reinhart.

The meeting was called to order at 9:00 a.m..

Claims 8464 through 8505 totaling \$ 114,562.63 were read and approved.

The following 50/50 project petition was presented:

<u>Project</u>	<u>Cost</u>	<u>County Share</u>
Dorchester #28	\$26,000.00	\$13,000.00

The County's obligation for each project will be the "County Share" only.

**MOTION: Made by Wieseman, seconded by Long to approve the petitions and recommend passage by the full board. All in favor. Motion Carried.**

The Committee considered an agreement with IDOT for the preliminary engineering on the Nine Mile Road Highway Safety Improvement Program (HSIP) project. The agreement would allow the county to use a portion of the awarded HSIP funds to pay 90% of the supplemental preliminary engineering agreement with Cummins Engineering that was approved at the December 11, 2012 County Board meeting. (Section 02-00082-00-FP)

**MOTION: Made by Quarton, seconded by Harding to recommend the full Board approve Local Agency Amendment #1 for Federal Participation for the Nine Mile Road HSIP project in the amount of \$ 151,700. All in favor. Motion Carried.**

The Committee reviewed an agreement with the Illinois Department of Transportation for the use of federal HSIP and Surface Transportation Program (STP) funds on the Emmerson Airline Road project. (Section 01-00079-00-BR). The project estimate for construction and construction engineering is \$4,359,728. Federal HSIP funds will pay \$ 2,078,440. Federal STP funds will pay \$ 1,640,280. The Truck Access Route Program will pay \$ 360,000. The remainder will be paid with local funds. The project is slated for a summer letting. The following motion was made:

**MOTION: Made by Quarton, seconded by Wieseman to recommend the full Board approve the Local Agency Agreement for Federal Participation for the Emmerson Airline Road project. All in favor. Motion Carried.**

As directed by the County Board at its February 19, 2013 meeting, the Committee reviewed the low bidding process for the County material lettings and discussed the possibility of providing special considerations for county based bidders. Illinois Department of Transportation (IDOT)

District #6 Local Roads Engineer Terry Fountain told Reinhart IDOT will allow no special considerations to local bidders for any letting involving state or federal funds. Mr. Springer reported that States Attorney Watson had reviewed the statute on the subject and told him that there was nothing in the statute to allow special consideration for the local bidders.

**The Committee reviewed and approved Reinhart's timesheet.**

**Macoupin County Business Park** – Shari Albrecht stated that in the past when the Poggenpohl project was finished, she understood that the direction for her would be to come to the Board if a project required the dividing of the business park. She wanted to make sure that the county still did not have any plans to subdivide or provide further planning on the plots and that we would continue to market and plan on an as-needed project basis. Vojas asked if we have any current candidates. Albrecht said they have not been actively marketing it since the change in the board, because she didn't know what the board wanted to do. Tom Reinhart agreed that at this point it may be best to wait to divide the plots until the county gets a viable project. Chairman Dragovich stated that we should start marketing it as much as we can.

Albrecht stated that there was an earlier agreement that the county was suppose to provide one sign for the business park once the road was finished to have everybody listed on it instead of individual signs for businesses. A question was asked where the money would come from to pay for the signs. It was suggested that the cost be taken from either the farm account or the general account if need be. **Committee asked Albrecht to coordinate with The Cubby Hole on design and price before bringing recommendations back to the committee next month.**

**Enterprise Zone Administrator** – Mary Beth Bellm is being considered for the Enterprise Zone Administrator and spoke to the committee about her qualifications. She said that she if familiar with the EZ and would initially work on the application renew the EZ if appointed to the position. Her resume was passed out to all committee members. Vojas told her that if the committee chose to appoint her, a contract could be put together between the county and her for her services as the EZ Administrator. The contract would likely be between Ms. Bellm and the county as a part-time employee. However, Vojas said that all other enterprise zone partners (Carlinville and Gillespie) would have to approve her appointment het thought. Chairman Dragovich stated that they have met with Carlinville and Gillespie and he believes that the county will have to take the lead on the cost of the administrator.

The committee discussed the duties of the EZ Administrator position and what would be required of the new appointee concerning the EZ application for renewal required by new state law. Dragovich said that we do not have any definite answers on the renewal process yet because the new applications from DECO are not out yet. Dragovich stated that the board is proposing to offer \$1,500.00 for the remainder of the fiscal year for this part-time job. In the future, if the Zone was to be renewed, a stipend of \$1,500 would be offered annually for each fiscal year.

It was noted that the committee had been given the power to act by the Board on making an appointment for the Enterprise Zone Administrator position.

**MOTION: Made by Quarton, seconded by Wieseman to recommend the appointment of Mary Beth Bellm as Macoupin County Enterprise Zone Administrator pending the preparation of a contract and concurrence of the city of Gillespie and city of Carlinville. All in favor. Motion Carried.**

CFO Springer discussed with the committee a letter received from DCEO concerning a fee schedule for the Enterprise Zone. By law, Enterprise Zone Administrators can charge up to 0.5% of eligible material costs for new projects going forward in the EZ. Currently, the county has no fee. The committee discussed the drafting of an ordinance to implement the maximum fee going forward. Springer said that he believed the other two partners in the EZ would have to concur. Since the date to respond to DCEO was March 15, Springer asked the committee what they wished to do at this point. The committee said that Springer should respond to DCEO to let them know of the plans for a fee schedule.

**MOTION: Made by Watson, seconded by Harding to authorize CFO Springer to respond to the state DCEO regarding an Enterprise Zone Fee schedule. All in favor. Motion Carried.**

**MOTION: Made by Wieseman, seconded by Long to adjourn the meeting. All in favor. Motion Carried.**

The meeting was adjourned at 10:15 a.m.

Prepared by: Tom Reinhart