

ADJOURNED MEETING OF THE MACOUPIN COUNTY BOARD

MINUTES

AUGUST 10, 2004

The Adjourned meeting of the Macoupin County Board was called to order Tuesday, August 10, 2004, at 1:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag. There were twenty-four members present and three absent.

MINUTES

Goodman advised two changes needed to be made to the minutes of July 13, 2004. One change was on Page 2, Paragraph 2, changing Road and Bridge Committee meeting to Sheriff Buildings and Grounds Committee meeting and on Page 4, the third resolution roll call vote should read: 23 ayes, 1 present, and 3 absent. Motion by Goodman, seconded by Pomatto, to approve the minutes of the July, 13, 2004 meeting as amended. All in favor, motion carried.

Motion by Harding, seconded by Campbell, to seat Fraser. All in favor, motion carried. Motion by Lux, seconded by Caveny, to seat Vojas. All in favor, motion carried.

GUESTS

Kent Tarro, Administrator, Public Health Department, briefly discussed the Department's Annual Report for 2003. The Public Health Department has 53 individual programs servicing Macoupin County residents, which reflects 3 out of every 5 residents in our County receiving services from the Department. Tarro introduced Beth Darling, who is with the Americorps Program. Students with Bachelors or Masters degrees work with the Department to develop future leaders. Beth has been coordinating the Bio Terrorism Plan. New people with Americorps work each year at the Department. The County has issued 2,700 medical pharmacy assistance cards and residents have saved over \$200,000.00 during the last two years. Tarro also told Board members the West Nile Virus is being carried by mosquitoes.

COMMITTEE REPORTS

The **Finance/Budget Committee** meeting met on July 14, 2004. The Committee voted to recommend to the Finance Committee the following budget requests: The States Attorney's budget request in the amount of \$395,000.00; the Public Defender's budget request in the amount of \$148,712.72; the Coroner's budget request in the amount of \$75,155.00; the Probation budget request in the amount of \$364,625.25; the Circuit Court budget request in the amount of \$96,450.00; the Public Health budget request in the amount of \$1,132,729.00; the Circuit Clerk budget request in the amount of \$468,964.12; the County Clerk and Recorder budget request in the amount of \$370,400.00; the Election budget in the amount of \$293,000.00; the Copy Room request in the amount of \$43,108.00; the Economic Development budget request in the amount of \$16,410.00; the ESDA budget request in the amount of \$51,500.00; the Supervisor of Assessments budget request in the amount of \$40,800.00; and the County Treasurer's budget request in the amount of \$23,300.00. Motion by Christopher, seconded by Novak, to approve minutes as written. All in favor, motion carried.

The **Finance/Budget Committee** meeting met on July 19, 2004. The following budgets were recommended to the Finance Committee the following budget requests: Regional Office of Education budget in the amount of \$100,066.00, including salaries; the various budgets of the County Highway Department; and the Sheriff's Budget in the amount of \$378,000.00 without salaries, the Jail budget in the amount of \$368,000.00; and the Courthouse budget in the amount of \$76,500.00. Motion by Pomatto, seconded by Quirk, to approve the minutes as written. All in favor, motion carried.

Bellm read the minutes of the July 20, 2004, **Road and Bridge Committee** meeting. The Committee opened bids for supplying 6500 gallons of propane to the Highway Department. Low bid was awarded to M & K Gas, Carlinville, Illinois, in the amount of \$5,843.50. Motion by Bellm, seconded by Quarton, to approve minutes as read. All in favor, motion carried.

Denby read the minutes of the July 21, 2004, **Finance Committee** meeting. The 2002-2003 Audit Report was presented by Scheffel & Company's Danny Phipps. It was the first audit presented in accordance with GASB 34. Total governmental fund assets are \$24.8 million, with cash and invested cash balances totaling \$11.4 million vs. \$11.9 million the previous year. This decrease in cash corresponds with the loss for the year. Total governmental fund receipts were down \$776 thousand, mostly due to decreases in the Department Funds. Total governmental fund expenses are comparable to the previous year, however, several of the disbursement categories experienced large fluctuations. With total governmental fund receipts of \$14.9 million and expenditures of \$15.4 million, the County experienced a \$525,000.00 loss. Of this \$525 thousand loss, \$46 thousand was in the Special Revenue Funds and \$479 thousand in the General Fund. The Committee voted to recommend to the full Board the approval of transferring \$4,000.00 from the Insurance Line Item of the General Fund to the Drug Task Force. Motion by Vojas, seconded by Novak, to approve the minutes as amended. All in favor, motion carried.

Board member Thomas stated "a half a million dollars more was spent than taken in. If this continues, the reserves will be gone." With the possible increase of only \$64,580 in the upcoming year, the amount will probably not be enough to absorb the increase in health insurance benefits for 2004-05.

Bacon read the minutes of the July 28, 2004, **Planning and Subdivision Committee** meeting. Questionnaires were sent out to Montgomery, Jersey, Greene, Shelby, Morgan and Christian Counties regarding Maps and Plats Officer; charges for Preliminary and Final Plats; charge for Building Permits and Zoning. The Committee voted to recommend the following to the full Board:

- a. Charging \$400.00 a meeting and \$25.00 per lot for the Preliminary Plat.
- b. Charging \$300.00 a meeting for the Final Plat and no charge for lots.
- c. Charging \$300.00 for any additional meetings other than the Preliminary and Final Plats.
- d. Increasing the cost of a Building Permit from \$25.00 to \$100.00.

Motion by Bacon, seconded by Harding, to approve minutes as reported. All in favor, motion carried.

Denby read the minutes of the July 30, 2004, **Finance Committee** meeting. The following motions were recommended to the full Board:

- a. Transfer \$22,312.00 from the Court Security Special Fund to the Overtime Line Item of the Sheriff's Budget.
- b. Transfer \$7,650.00 from the General Fund to the Vehicle Expense and Maintenance Line Item of the Sheriff's Budget.
- c. Transfer \$45,000.00 from the School Resource Officer's Grant to the Overtime Line Item of the Sheriff's Budget.
- d. Transfer \$9,494.00 from the Project X Grant into the Overtime Line Item of the Sheriff's budget.
- e. Increase the Court Security Special Fund from \$135,000.00 to \$163,000.00.
- f. Transfer \$10,000.00 from the Courthouse budget to the Medical Expense of Inmates Line Item of the Jail budget.
- g. Increase the Real Estate Stamp Special Fund from \$100,000.00 to \$125,000.00.
- h. Increase Fees for County Clerk and Recorder per the attached proposal.

Motion by Pomatto, seconded by Lux, to approve the minutes as written. All in favor, motion carried.

Denby read the minutes of the August 2, 2004, **Finance Committee** meeting. The Committee voted to recommend to the full Board the following: Increasing the Service of warrants from \$15.00 to \$30.00, plus \$1.00 per mile; Approve the Tentative Budget for 2004-2005; transfer \$14,600.00 from the Insurance Line Item to the Animal Control Line item; and authorize the County Clerk to contact Frontier to have the new phone system installed with the five-year service agreement to be purchased from the Capitol Improvement Fund. Motion by Vojas, seconded by Coatney, to approve the minutes as written. All in favor, motion carried.

Bellm read the minutes of the August 6, 2004, **Road and Bridge Committee** meeting. Claims were approved for payment. It was agreed that in September 2004, the monthly Road and Bridge Committee meeting would be held on the first Tuesday of the month. The halt of construction on the Monterey Mine Road was discussed. Reinhart reported the shut down was due to the local operators union strike. Motion by Bellm, seconded by Nicholson, to approve the minutes as read. All in favor, motion carried.

APPOINTMENTS

Motion by Pomatto, seconded by Campbell, to reappoint Dr. Gregg Laws, Dr. Lourdes Cruz, and Dr. Gary Pellizzaro to the Macoupin County Board of Health for another 3-year term effective August 31, 2004 – August 30, 2007. All in favor, motion carried.

Motion by Christopher, seconded by Quirk, to appoint Sean Robert Williams and William James Turney, Sr. to the Bunker Hill Fire Protection District Board of Trustees effectively immediately. The appointees will draw for terms, one being a two year term starting the first Monday in May, 2005 – the first Monday in May, 2007 and the other will be a three-year term starting the first Monday in May, 2005 – first Monday in May, 2008. All in favor, motion carried.

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COMMUNICATIONS

Denby read the Petition for Recognition and Appropriation of the Veterans Assistance

Commission in Macoupin County.

PETITIONS

None.

RESOLUTIONS

Motion by Campbell, seconded by Landers, to approve a Resolution authorizing an increase in expenditures for the Court Security Fund for Budget Year 2003-04 from \$135,000.00 to \$163,000.00. Roll call vote: 24 ayes and 3 absent. Motion carried.

Motion by Thomas, seconded by Landers, to approve a Resolution authorizing an increase in expenditures for the Real Estate Tax Stamp Fund for Budget Year 2003-04 from \$100,000.00 to \$125,000.00. Same roll call vote: motion carried.

Motion by Campbell, seconded by Landers, to approve a Resolution authorizing transfer of \$9,494.00 from the Drug Task Force Project X fund into the General Fund. Increase Sheriff's Overtime Line Item by \$9,494.00 and increase the overall Sheriff's budget by that amount. Same roll call vote: motion carried.

Motion by Harding, seconded by Coatney, to adopt a Resolution to deposit \$7,650.00 into the General Fund received from the insurance for vehicle should be put into the Sheriff's Vehicle Maintenance Line Item and therefore increase the Sheriff's Vehicle Maintenance Line Item by \$7,650.00. Same roll call vote: motion carried.

Motion by Campbell, seconded by Lux, to approve a Resolution transferring \$45,000.00 from the COPS Grant to the General Fund for the Sheriff's Budget and be it resolved that the overall Sheriff's Budget be increase by \$45,000.00. Same roll call vote: motion carried.

Motion by Vojas, seconded by Landers, to approve a Resolution transferring \$22,491.00 from the Court Security Fund to the General Fund to the following items: \$22,312.00 for the Sheriff's Overtime Line Item and \$179.00 for the unemployment insurance line; transfer from the Court Security Fund to the various funds: \$3,117.00 to IMRF Fund; \$1,707.00 Social Security Fund; and \$1,091.00 to the Tort Liability Fund. Overall total of the General Fund and various Special Funds reflect these totals. Same roll call vote: motion carried.

Motion by Quirk, seconded by Novak, to adopt a Resolution transferring \$10,000.00 from the Courthouse Budget to the Jail Budget within the General Fund to cover medical expenses for inmates. Same roll call vote: motion carried.

Motion by Malham, seconded by Novak, to adopt a Resolution transferring \$14,600.00 from the Insurance Line Item of the Budget to the Animal Control Budget within the General Fund. Same roll call vote: motion carried.

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Motion by Christopher, seconded by Kiel, to approve increasing the fee for a Building Permit from \$25.00 to \$100.00. Same roll call vote: motion carried.

Motion by Bacon, seconded by Vojas, to adopt a Resolution approving charging \$400.00 a

meeting and \$25.00 per lot for Preliminary Plat and for the Final Plat charging \$300.00 a meeting and no lot charge and any additional meetings. Same roll call vote: motion carried.

Motion by Novak, seconded by Harding, to approve transferring \$4,000.00 from the Insurance Line Item to the Drug Task Force within the General Fund to cover payroll for the remainder for the fiscal year. Same roll call vote: motion carried.

Motion by Zippay, seconded by Coatney, to approve a Resolution increasing Sheriff Service Fees from \$15.00 to \$30.00 plus \$1.00 per mile. Same roll call vote: motion carried.

Motion by Vojas, seconded by Caveny, to increase fees in the County Clerk and Recorder's Office. Same roll call vote: motion carried.

Motion by Vojas, seconded by Bacon, approving the Tentative General Fund Budget and Revenue Estimates for Fiscal Year 2004-05. Same roll call vote: motion carried.

Motion by Caveny, seconded by Bacon, to approve reappointing Tom Reinhart as County Engineer for another six-year term effective September 1, 2004. Same roll call vote: motion carried.

Motion by Bellm, seconded by Quirk, to approve a Resolution granting low bidder of M & K Gas of Carlinville for supplying propane gas to the Highway Department building effective July 20, 2004 through July 31, 2005. Same roll call vote: motion carried.

Motion by Quirk, seconded by Nicholson, to adopt a Resolution increasing the Probation Fees Special Fund budget by \$34,000.00 and the expenditure authorization from the Probation Fees Special Fund be increased from \$65,553.00 to \$99,553.00 for Fiscal Year 2003-04. Same roll call vote: motion carried.

Motion by Bellm, seconded by Harding, to approve making a revision to the General Fund Budget for 2003-04: transfer \$1,000.00 from the County Board Budget to the ESDA Budget to cover expenses outstanding through August 31, 2004. Same roll call vote: motion carried.

Motion by Pomatto, seconded by Malham, to adopt a Resolution transferring \$3,500.00 from the Insurance Line of the General Fund Budget to the Coroner's Budget to cover expenses outstanding through August 31, 2004. Same roll call vote: motion carried.

Motion by Lux, seconded by Christopher, to make the following adjustments to the County Clerk's G.I.S. and Recorder Microfilm Special Funds budgets: adjust the County Clerk's G.I.S. budget and allow the County Clerk to transfer \$6,614.00 to the General Fund and adjust the Recorder Microfilm Fund Budget to allow the County Clerk to increase an additional \$11,479.00 available for transfer to the General Fund resulting in an additional \$18,093.00 in deposited revenues for the Fiscal Year 2003-04. Same roll call vote: motion carried.

ORDINANCE

None.

CLAIMS AND OFFICERS REPORT

Motion by Malham, seconded by Kiel, to approve the Claims and Officers report. All in favor, motion carried.

UNFINISHED BUSINESS

Bellm questioned the situation with the Animal Control Officer working seven days a week and being unable to take a day off unless the Animal Control Warden could fill in for him and the fact that he received no overtime or time off. Denby advised the Control Officer, Animal Control Warden and Sheriff Wheeler met and agreed on what terms he would continue to be employed on a temporary basis and that he is on a six-month probation period. County Clerk Zippay advised he did get time off. Chairman Denby stated his salary is much larger than any surrounding counties. Denby stated the need for executive session if this issue was to be discussed further.

NEW BUSINESS

Motion by Novak, seconded by Caveny, to approve the Executive Session Minutes of December 9, 2003. All in favor, motion carried.

Motion by Zippay, seconded by Christopher, to approve increasing the Sheriff's budget by \$16,667.00 due to a check received from the Illinois Criminal Justice Authority for the purchase of a new vehicle. Same Roll Call Vote: motion carried.

Motion by Thomas, seconded by Vojas, authorizing the County Clerk to pay bills through August 31, 2004, as long as there are not negative balances. All in favor, motion carried.

EXECUTIVE SESSION

Motion by Thomas, seconded by Zippay, to adjourn to Executive Session at 2:16 p.m. to discuss collective bargaining. All in favor, motion carried.

Motion by Thomas, seconded by Zippay, to return to Regular Session at 2:23 p.m. All in favor, motion carried.

No action taken during Executive Session for full Board approval.

MILEAGE AND PER DIEM

Motion by Nichelson seconded by Landers, to allow Mileage and Per Diem. All in favor, motion carried.

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ADJOURNMENT

Motion by Bellm, seconded by Novak, to adjourn at 2:25 p.m. All in favor, motion carried.