

**ADJOURNED MEETING OF THE MACOUPIN COUNTY BOARD**

**MINUTES**

**AUGUST 14, 2012**

The adjourned meeting of the Macoupin County Board was called to order at 1:00 p.m., August 14, 2012. The meeting opened with the Pledge of Allegiance to the Flag. There were twenty-five members present and two members absent.

**PRESENT**

Bacon, Judy  
Dragovich, Mark  
Harding, William  
Manar, Andrew  
Novak, Joe  
Quirk, Paul  
Thomas, David  
Watson, Julia  
Zirkelbach, Jim

Coatney, Raymond  
Fraser, Morrie  
Kiel, Bernard  
Nichelson, Bill  
Pomatto, Ruth Ann  
Reiher, Veryl  
Tranter, Mike  
Wieseman, Francis

Denby, Tom  
Goodman, Frances  
Long, Frank  
Nichelson, Kevin  
Quarton, Robert  
Schwallenstecker, O.  
Vojas, Robert  
Wiggins, Tony

**ABSENT**

Gay, John  
Herschelman, L.

**MINUTES**

Motion by Reiher, seconded by Coatney to approve the July County Board minutes. All in favor. Motion carried.

**COMMITTEE REPORTS**

The **Finance Committee** met on July 31, 2012. The Committee met to discuss budget requests from E-911, Emergency Management, Coroner and Animal Control. The E-911 budget request was for \$826,600.00, a 15.8% decrease from last years budget. Emergency Management requested \$58,800.00 which is a 6.3% increase from last year. The Coroner requested \$83,936.00 which represents no increase from last fiscal year. Animal Control requested \$177,900.00 which represents a \$5,700.00 increase from last fiscal year. Motion by Harding, seconded by Keil to approve the minutes as written. All in favor. Motion carried.

The **Executive Committee** met on August 6, 2012. The Committee met for the purpose of approving timesheets, approving agenda for the July 2012 meeting of the County Board, and approving Revolving Loan Fund Monthly Report – June. The Committee accepted the July 2012 time sheets for non-union personnel. The Committee approved with additions and corrections the agenda for the August 2012 County Board Meeting. The Committee accepted the Revolving Loan Fund

Report. Motion by Thomas, seconded by Long to approve the minutes as written. All in favor. Motion carried.

The **Road and Bridge Committee** met on August 7, 2012. The Committee approved the Chesterfield #30 petition and recommended it to the full Board. The Committee recommended the Board a preliminary engineering agreement in an amount not to exceed \$35,730.00 with Coombe-Bloxdorf P.C. of Springfield for the design of a bridge on Spillway Road. The Committee recommended a preliminary engineering agreement in an amount not to exceed \$31,312.04 with Allen Henderson and Associates Inc of Springfield for the design of a bridge on Sumpter Road over Shaw Point Branch. Motion by Goodman, seconded by Vojas to approve the minutes. All in favor. Motion Carried.

The **Economic Development Committee** met on August 7, 2012. The Committee met for the purpose of discussion on the Enterprise Zone and Mercantile Center Revolving Loan Fund Application. The Committee recommended to the full Board the approval of the Enterprise Zone map as compiled by Clerk Duncan, the City of Carlinville, and the City of Gillespie pending the approval and completion of all final changes and approval of the two other governmental bodies. Motion by Wieseman, seconded by Denby to approve the minutes. All in favor. Motion Carried.

The **Finance Committee** met on August 8, 2012. The Committee met to discuss budget requests from the Sheriff, Circuit Court, Public Defender, Probation Office, State's Attorney, and Public Health; the FY 11-12 budget and the retroactive PBLC contract. The Sheriff requested \$4,166,148.00, an overall increase of \$1,195,201.00 or 40.2% over last year. The Circuit Court request for the Circuit Court budget was \$180,000, an increase of \$100,000.00 over last year; Court Automation Fund requested \$117,500.00, an increase of \$17,500.00; Law Library Fund requested \$30,000.00, the same amount as last year. The Public Defender requested \$298,177.60 an increase of \$73,524.60 over last year. The Probation and Court Services Office requested \$443,029.90, an increase of \$85,337.90 for the General Fund and \$157,000.00, the same as last year for the Probation Special Fund. The State's Attorney requested \$469,629.00, the same amount as last year. Motion by Watson, seconded by Coatney to approve the minutes as written. All in favor. Motion carried.

The **Finance Committee** met on August 9, 2012. The Committee met to discuss budget requests from the County Highway Department, the Circuit Clerk, the County Clerk, the Assessor, the Treasurer, the Regional Office of Education, the County Board and County Administration; the FY 12-13 health insurance, the FY 11-12 budget, the Policy on Payroll Procedures & Expense Claims and FY 12-13 Interim Budget. The Highway Department requested \$8,116,850.00 for his six funds. County Township Bridge, Matching and the Township Bridge Fund are all unchanged. The Circuit Clerk requested \$688,602.00, and increase of \$33,678.00 over last year. The Public Health Department requested \$3,809,137.00, the same as last year. The County Clerk requested \$820,822.05, an increase of \$31,443.90 over last year. The Assessor requested \$421,063.70 an increase of \$10,371.70 over last year. The Treasurer requested \$267,757.20 an increase of \$27,287.20 over last year. The County Administration requested \$530,149 a decrease of \$3,700 from last year. The County Board requested \$87,655.00 a decrease of \$25,000.00 from last year. The Committee recommended to the full Board establishing an interim budget for next fiscal year in the amount of 10% of the current fiscal year appropriated level for all general funds and special funds.

The Committee recommended to the full Board a resolution transferring funds in the County Treasurer, a resolution establishing supplemental appropriations from the General Fund for FY 2011-2012, a resolution establishing supplemental appropriations from Special Funds for FY 2011-2012. The Board recommended to the full Board the adoption of the amended payroll policies. Motion by Harding, seconded by Zirk to approve the minutes as written. All in favor. Motion carried.

## **REPORTS FROM SPECIAL COMMITTEES**

None.

## **GUESTS**

Kent Tarro, Macoupin County Public Health Department, informed the Board that a drive-thru flu clinic would take place at the Macoupin County Fairgrounds on September 27<sup>th</sup>.

## **APPOINTMENTS**

Motion by Quirk, seconded by Harding to approve the appointment of Keith Milner of Medora to the Medora Community Fire Protection Board for the remainder of the term vacated by Earl Nixon. All in favor. Motion carried.

Motion by Dragovich, seconded by Pomatto to approve the re-appointment of Roger Kratochvil to the Macoupin County Housing Authority Board of Commissioners. All in favor. Motion carried.

Motion by Schwallenstecker, seconded by Reiher to approve the appointment of Election Judges for a term beginning November 6, 2012 and ending March 18, 2014. Roll Call Vote: 24 Ayes, 0 Nays, 1 Present. Motion carried.

## **AYE**

Coatney, Raymond  
Fraser, Morrie  
Kiel, Bernard  
Nichelson, Bill  
Pomatto, Ruth Ann  
Reiher, Veryl  
Tranter, Mike  
Wieseman, Francis

Denby, Tom  
Goodman, Frances  
Long, Frank  
Nichelson, Kevin  
Quarton, Robert  
Schwallenstecker, O.  
Vojas, Robert  
Wiggins, Tony

Dragovich, Mark  
Harding, William  
Manar, Andrew  
Novak, Joe  
Quirk, Paul  
Thomas, David  
Watson, Julia  
Zirkelbach, Jim

## **ABSENT**

Bacon, Judy

**PETITIONS**

Motion by Goodman, seconded by Wieseman to approve the Chesterfield #30 petition. Roll Call Vote: 25 Ayes, 0 Nays. Motion Carried.

**AYE**

**NAY**

Bacon, Judy	Coatney, Raymond	Denby, Tom
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, William	Kiel, Bernard	Long, Frank
Manar, Andrew	Nichelson, Bill	Nichelson, Kevin
Novak, Joe	Pomatto, Ruth Ann	Quarton, Robert
Quirk, Paul	Reiher, Veryl	Schwallenstecker, O.
Thomas, David	Tranter, Mike	Vojas, Robert
Watson, Julia	Wieseman, Francis	Wiggins, Tony
Zirkelbach, Jim		

**EXECUTIVE SESSION**

Motion by Bacon, seconded by Reiher to resolve into executive session for the purpose of discussing personnel – union negotiations and lease between Macoupin County and Springfield Coal Company. All in favor. Motion carried. The Board resolved into executive session at 1:24.

Motion by Schwallenstecker, seconded by Reiher at 2:01 to arise from executive session. All in favor. Motion carried.

Chairman Manar indicated that action would be taken on both items in the regular order of business where they were listed

*\* Due to an issue with the meeting being moved to the Courtroom and the audio system, the recording of this session of executive session is inaudible.*

**RESOLUTIONS**

Motion by Thomas, seconded by Zirkelbach to approve a Resolution Establishing Interim FY 2012-2013 Budget. Roll Call Vote: 25 ayes, 0 nays. Motion Carried.

**AYE**

**NAY**

Bacon, Judy	Coatney, Raymond	Denby, Tom
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, William	Kiel, Bernard	Long, Frank
Manar, Andrew	Nichelson, Bill	Nichelson, Kevin
Novak, Joe	Pomatto, Ruth Ann	Quarton, Robert

Quirk, Paul	Reiher, Veryl	Schwallenstecker, O.
Thomas, David	Tranter, Mike	Vojas, Robert
Watson, Julia	Wieseman, Francis	Wiggins, Tony
Zirkelbach, Jim		

Chairman Manar noted that the next resolution was an action item from the executive session-retroactive PBLC contract. Motion by Schwallenstecker, seconded by Wieseman to approve a Resolution Establishing Supplemental Appropriations from the General Fund for Fiscal Year 2011-2012. Roll Call Vote: 25 ayes, 0 nays. Motion Carried.

**AYE**

**NAY**

Bacon, Judy	Coatney, Raymond	Denby, Tom
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, William	Kiel, Bernard	Long, Frank
Manar, Andrew	Nichelson, Bill	Nichelson, Kevin
Novak, Joe	Pomatto, Ruth Ann	Quarton, Robert
Quirk, Paul	Reiher, Veryl	Schwallenstecker, O.
Thomas, David	Tranter, Mike	Vojas, Robert
Watson, Julia	Wieseman, Francis	Wiggins, Tony
Zirkelbach, Jim		

Motion by Pomatto, seconded by Coatney to approve a Resolution Regarding FY 2011-2012 Special Fund Supplemental Appropriations. Same roll call. Motion carried.

Motion by Harding, seconded by Wieseman to approve a Resolution Transferring Funds in the County Treasury. Same roll call. Motion carried.

Motion by Harding, seconded by Wieseman to approve a Resolution Authorizing Submission of an FY 2012 Partnership Planning Assistance Grant Request to the U.S. Department of Commerce, Economic Development Administration Designed to Provide Economic Development Districts with Continuing Access to Local Planning Funds. All in favor. Motion carried.

Motion by Thomas, seconded by Long to refer to the Finance Committee the Sheriff's office paying back the general fund the money required to cover the PBLC retroactive costs associated with the contract. All in favor. Motion carried.

**ORDINANCE**

Chairman Manar stated that the Ethics Ordinance amendment would be taken up next month.

**UNFINISHED BUSINESS**

Animal Control Administrator Bertagnolli stated that she has paid three visits to the area in

Brighton township brought to the Board's attention last month and the problem has been taken care of in regards to the dogs, horses and chickens as part of the nuisance problem.

Clerk Duncan updated the Board on the enterprise zone map and said as soon as the updates are finished and the ad-hoc committee approves the map, he will bring it before the Board for consideration.

Motion by Pomatto, seconded by Harding to make Chief Financial Officer Springer the point of contact for sale of the apartment building. All in favor. Motion carried.

Chairman Manar noted that the following item related to the Lease between Macoupin County and the Springfield Coal Company from Executive Session. Motion by Novak, seconded by Wieseman to approve the lease. Roll Call Vote: 25 ayes, 0 nays. Motion Carried.

**AYE**

**NAY**

Bacon, Judy	Coatney, Raymond	Denby, Tom
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, William	Kiel, Bernard	Long, Frank
Manar, Andrew	Nichelson, Bill	Nichelson, Kevin
Novak, Joe	Pomatto, Ruth Ann	Quarton, Robert
Quirk, Paul	Reiher, Veryl	Schwallenstecker, O.
Thomas, David	Tranter, Mike	Vojas, Robert
Watson, Julia	Wieseman, Francis	Wiggins, Tony
Zirkelbach, Jim		

Clerk Duncan reminded the Board members that they are all required to complete the Freedom of Information & Open Meetings Act Training by the end of the calendar year and turn in a certificate to his office.

**NEW BUSINESS**

Motion by Coatney, seconded by Fraser to approve staying with United Healthcare for the upcoming FY 2012-2013. Roll Call Vote: 25 ayes, 0 nays. Motion Carried.

**AYE**

**NAY**

Bacon, Judy	Coatney, Raymond	Denby, Tom
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, William	Kiel, Bernard	Long, Frank
Manar, Andrew	Nichelson, Bill	Nichelson, Kevin
Novak, Joe	Pomatto, Ruth Ann	Quarton, Robert
Quirk, Paul	Reiher, Veryl	Schwallenstecker, O.
Thomas, David	Tranter, Mike	Vojas, Robert

Watson, Julia                      Wieseman, Francis                      Wiggins, Tony  
Zirkelbach, Jim

Motion by Reiher, seconded by Schwallenstecker to approve the Policy on Payroll Procedures & Expense Claims. All in favor. Motion carried.

Motion by Denby, seconded by Kiel to grant the Finance Committee the power-to-act on matters regarding August bills between August 15<sup>th</sup> and August 31<sup>st</sup>, 2012 and raise appropriations on special funds for payroll purposes. All in favor. Motion carried.

Motion by Quarton, seconded by Kiel to approve the Preliminary engineering agreement with Coombe-Bloxdorf for the replacement of Structure 059-5018, Spillway Road, in South Otter Twp. Roll Call Vote: 25 ayes, 0 nays. Motion Carried.

**AYE**

**NAY**

Bacon, Judy	Coatney, Raymond	Denby, Tom
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, William	Kiel, Bernard	Long, Frank
Manar, Andrew	Nichelson, Bill	Nichelson, Kevin
Novak, Joe	Pomatto, Ruth Ann	Quarton, Robert
Quirk, Paul	Reiher, Veryl	Schwallenstecker, O.
Thomas, David	Tranter, Mike	Vojas, Robert
Watson, Julia	Wieseman, Francis	Wiggins, Tony
Zirkelbach, Jim		

Motion by Quarton, seconded by Kiel to approve the Preliminary engineering agreement with Henderson & Associates for the replacement of Structure 059-3214, Sumpter Road, in Shaw's Point Twp. Same roll call. Motion carried.

Supervisor of Assessors Bresnan updated the Board on the township and multi-township districts for Macoupin County and that no changes to the current map were proposed.

County Clerk Duncan walked the Board from the lottery for terms for the next ten years due to redistricting. Motion by Vojas, seconded by Pomatto to have all members in a district have the same sequence of terms. All in favor. Motion Carried. The lottery was then held. The results were:

- District 1 – 4 years, 2 years, 4 years
- District 2 – 4 years, 4 years, 2 years
- District 3 – 2 years, 4 years, 4 years
- District 4 – 2 years, 4 years, 4 years
- District 5 – 4 years, 4 years, 2 years
- District 6 – 2 years, 4 years, 4 years
- District 7 – 4 years, 4 years, 2 years
- District 8 – 4 years, 2 years, 4 years

District 9 – 4 years, 2 years, 4 years

**CONSENT AGENDA**

Motion by Reiher, seconded by Harding to allow mileage and per diem. Roll Call Vote: 25 ayes, 0 nays. Motion carried.

**AYE**

**NAY**

Bacon, Judy	Coatney, Raymond	Denby, Tom
Dragovich, Mark	Fraser, Morrie	Goodman, Frances
Harding, William	Kiel, Bernard	Long, Frank
Manar, Andrew	Nichelson, Bill	Nichelson, Kevin
Novak, Joe	Pomatto, Ruth Ann	Quarton, Robert
Quirk, Paul	Reiher, Veryl	Schwallenstecker, O.
Thomas, David	Tranter, Mike	Vojas, Robert
Watson, Julia	Wieseman, Francis	Wiggins, Tony
Zirkelbach, Jim		

Motion by Schwallenstecker, seconded by Harding to approve the Claims and Officers Report. Same roll call. Motion carried.

Motion by Reiher, seconded by Long to place CFO Revolving Loan Report – July 2012, MEDP July 2012 News Flash, MEDP Special Issue News Flash, MEDP August 2012 News Flash, Ameren Upcoming Vegetation Activities Notification, Letter from Jim Strohbeck re: road conditions. Same roll call. Motion carried.

**MATTERS OF RECOGNITION**

Chairman Manar recognized the 4-H members who were present at the meeting and had shadowed the Board members during the day and meeting. Each member then came to the podium and introduced themselves.

**ADJOURNMENT**

Motion by Reiher, seconded by Quarton to adjourn at 3:05 p.m. All in favor. Motion carried.

Prepared by: Pete Duncan