

**ADJOURNED MEETING OF THE MACOUPIN COUNTY BOARD**

**MINUTES**

**AUGUST 12, 2008**

The adjourned meeting of the Macoupin County Board was called to order Tuesday, AUGUST 12, 2008, at 1:00 p.m. The meeting opened with the Pledge of Allegiance to the Flag. There were twenty-six members present and one absent.

**PRESENT**

|                   |                   |                      |
|-------------------|-------------------|----------------------|
| Bacon, Judy       | Bellm, Darrell    | Coatney, Raymond     |
| Dragovich, Mark   | Fraser, Morrie    | Goodman, Frances     |
| Harding, Wm.      | Herschelman, L.   | Kiel, Bernard        |
| Long, Frank       | Lux, Larry        | Manar, Andrew        |
| Novak, Joe        | Pomatto, Ruth Ann | Pratt, Vera          |
| Quarton, Robert   | Quirk, Paul       | Schwallenstecker, O. |
| Thomas, David     | Vojas, Robert     | Watson, Julia        |
| Wieseman, Frances | Wiggins, Tony     | Yowell, Chris        |
| Zippay, M.A.      | Zirkelbach, Jim   |                      |

**ABSENT**

Nichelson, Glenn

**MINUTES**

Motion by Vojas, seconded by Bacon, to approve the minutes of the July 8, 2008, meeting. All in favor, motion carried.

**GUESTS**

Kent Tarro, Administrator, Macoupin County Public Health Department, reviewed the information regarding the General Obligation Bonds to be issued for the Health Department. Tarro requested that each Board Member complete the survey for the Community Transportation.

Amanda Harrod, St. Louis University and Karen Tucker, Battelle Memorial Institute, presented the Board with information regarding the study that the Macoupin County Public Health department received grant funds to participate in.

**COMMITTEE REPORTS**

The **Collective Bargaining Committee** met on July 21, 2008. The Committee met in Executive Session regarding the negotiations of the AFSCME Contract beginning September 1, 2008. Motion by Thomas, seconded by Coatney to approve the minutes as written. All in favor. Motion Carried.

The **General Services Committee** met on July 24, 2008. The Committee met to discuss the reprint of Tax Statements due to an error on two School District Tax Levies. Motion by Bacon, seconded by Kiel to approve the minutes as written. All in favor. Motion Carried.

The **Finance Committee** met on July 24, 2008. The Committee met to review supplemental requests for General Fund and Special Fund budgets for Fiscal Year 2007-2008; request by the State's Attorney regarding the Fiscal Year 2007-2008 Budget for the State's Attorney's Office; Review the Fiscal Year 2007-2008 Sheriff's Budget as referred by the full Board; payment method for bills of the Regional Office of Education #40; Regional Office of Education #40 Audit; and Fiscal Year 2008-2009 Budgets requests (all funds): the Circuit Clerk's Office, Highway Department, County Clerk's Office; Election Office, Courthouse Copy Room, Insurance, Emergency Management, Supervisor of Assessments, Tax Assessment and Collection, Regional Superintendent of Schools, Treasurer's office and County Board. Circuit Clerk Mathis presented the budget request for Fiscal Year 2008-2009 for the Circuit Clerk's office, noting an increase of approximately 1200 cases this year compared to the prior year. EMA Coordinator Jim Pitchford submitted his budget request for Fiscal Year 2007-2008. State's Attorney Moreth presented his budget to the Committee for Fiscal Year 2008-2009. Moreth also requested an additional \$24,000 for the current fiscal year to cover payroll. Additional supplemental General Fund requests were discussed by the Committee for the Sheriff's and County Board Budgets for Fiscal Year 2007-2008. The Committee recommended for approval by the full Board an increase in the Animal Control Claims Fund from \$30,000 to \$50,000; an increase in the Animal Control Regular Fund from \$60,000 to \$80,000; an increase from \$315,000 to \$400,000 for the Federal Aid Matching Fund (Highway); and an increase in the Health Insurance Special Fund from \$70,000 to \$75,000 for the remainder of Fiscal Year 2007-2008. Regional Superintendent of Schools Pfeiffer presented his budget request for Fiscal Year 2008-2009. The Committee approved for recommendation by the full Board that quarterly payments be made to the Regional Office of Education and the Regional Office of Education #40 State Audit be approved. County Engineer Reinhart presented the Fiscal Year 2008-2009 Budget for the County Highway Department. County Clerk Zippay presented requests for Fiscal Year 2008-2009 for the County Clerk and Recorder's Office, the Elections Office, the Copy Room, the Insurance Line of the General Fund Budget and the Special Fund Budgets with the County Clerk's office. Treasurer Boehm presented the Fiscal Year 2008-2009 Budgets for the County Treasurer's office. Aaron Bishop, Administrator of E-911, presented the Budget for 911 for Fiscal Year 2008-2009.

The **Finance Committee** met on July 29, 2008. The Committee met to review the supplemental request for the Sheriff's Department as referred by the full Board and requests for Departments for Fiscal Year 2008-2009. Probation Officer Hammann and Coroner Landers presented the budget request for their respective offices for Fiscal Year 2008-2009. The Committee discussed the supplemental requests for the Sheriff's Department and Public Defender for the remainder of the current fiscal year. Sheriff Albrecht presented the budget request for Fiscal Year 2008-2009. The Committee discussed the Appellate Prosecutor Assistance for the upcoming fiscal year. Buzie Bertagnolli presented the Budget request for the Animal Control Department for Fiscal Year 2008-2009. Kent Tarro, Administrator of the Public Health Department presented the Budget request for the Health Department for Fiscal year 2008-2009 of

which no General Fund money is used.

The **Finance Committee** met on July 30, 2008. The Committee to review supplemental budget requests for the General Fund and Special Fund Budgets for Fiscal Year 2007-2008; recommend Time Keeping Policy for Appointed Officials and confidential employee(s) of the County Board; Assistant Supervisor of Assessment Stipend; Renew Insurance Policies (effective September 1, 2008); discuss consolidation of E-911 and Sheriff Dispatching; Benefit Manager Position; Resolution Creating Public Safety Fund; Employee Voluntary Severance Measure; Revenue Estimates for FY2008-2009; FY 2008-2009 Special Fund Budgets; Fiscal Year 2008-2009 General Fund Budgets and other FY 2008-2009 Budget Measures. The Committee recommended for approval by the full Board adjustments in the General Fund Budgets: Circuit Court \$43,000; County Board \$149,040; Public Defender \$135, 200; Sheriff's Department \$2,938,640 and State's Attorney \$433,400. The Committee tabled the Assistant Supervisor of Assessments stipend and a voluntary employee severance package. The Committee discussed consolidation of dispatching for the Sheriff's Department and E-911. The Committee approved for recommendation to the full Board the duties Benefits Manager to be in the Circuit Clerk's office with a stipend to be paid of \$7,000 annually. Revenue estimates were discussed for Fiscal Year 2008-2009.

Motion by Harding, seconded by Pratt to approve the Finance Committee meeting minutes of July 24, 2008, July 29, 2008 and July 30, 2008. All in favor. Motion Carried.

The **Finance Committee** met on August 6, 2008. The Committee recommended for approval by the full Board an increase the IMRF Special Fund Budget to \$1,070,000 for Fiscal Year 2007-2008. The Committee rescinded the motion regarding adjustments to General Fund Budgets passed at the July 30<sup>th</sup> meeting. The Committee recommended to the full Board for approval adjustments to General Fund Budgets as previously approved with an additional \$10,000 for the State's Attorneys office. Judge Deihl presented the budget request for Fiscal Year 2008-2009. The Committee recommended for approval by the full Board an increase in Probation Fees from \$15 to \$25 and a \$600 foreclosure fee for property sold at the Sheriff's sale. Judge Deihl informed the Committee process for the County having one full-time Public Defender and three contractual attorneys effective September 1, 2008. Kurt Flaherty, AXA Advisors, reviewed a plan for the County that could reduce Blue Cross Blue Shield costs but will have increased deductibles. Kathy Berger and Annette Darling of Benefit Planning Consultants addressed the Committee on COBRA and reimbursement for the Health Insurance. The Committee recommended to the full Board for approval the creation of Public Safety Fund. Discussion was held regarding the voluntary severance measure. The Committee recommended for approval by the full Board the Special Fund Budgets for Fiscal Year 2008-2009. The Committee recommended for approval by the full Board an interim General Fund Budget for Fiscal Year 2008-2009 and to give the power-to-act for the Finance Committee to finalize the Health Insurance effective September 1, 2008. The Committee recommended for approval by the full Board to give the County Clerk authority to pay bills after the Board meeting until August 31, 2008 provided budget dollars are available. The Committee went into Executive Session to discuss personnel issues and collective bargaining. Motion by Pratt, seconded Bacon, to approve the minutes as written. All in favor, motion carried.

## **REPORTS FROM SPECIAL COMMITTEES**

None.

## **APPOINTMENTS**

Motion by Kiel, seconded by Harding to re-appoint Bob Evans to the Virden Fire Protection District Board of Trustees for a term from August 15, 2008 through August 15, 2011. Roll Call Vote: 3 Ayes, 17, Nays, 5 Present. Motion Failed.

### **AYE**

Harding, Wm.  
Kiel, Bernard  
Quarton, Robert

### **NAYS**

Bacon, Judy  
Fraser, Morrie  
Goodman, Frances  
Herschelman, Lyndal  
Lux, Larry  
Novak, Joe  
Pomatto, Ruth Ann  
Pratt, Vera  
Quirk, Paul  
Schwallenstecker, Oliver  
Thomas, David  
Vojas, Robert  
Watson, Julia  
Wieseman, Frances  
Yowell, Chris  
Zippay, M.A.  
Zirkelbach, Jim

### **PRESENT**

Bellm, Darrell  
Coatney, Raymond  
Dragovich, Mark  
Long, Frank  
Wiggins, Tony

Motion by Bacon, seconded by Quarton to appoint Roycelyn Arnett to Panther Creek Cemetery Association Board of Trustees to fill the unexpired term of Roy D. Close for a period of August 12, 2008 through March 12, 2013. All in favor. Motion Carried.

Motion by Thomas, seconded by Coatney, to re-appoint Ilene Winters to the Board of Commissioners of the Macoupin County Housing Authority for a five term effective August 16, 2008 through August 16, 2013. All in favor. Motion Carried.

Motion by Herschelman, seconded by Pratt to approve the Election Judge Appointments for November 2008 through March 2010. All in favor. Motion Carried.

Motion by Bellm, seconded by Quirk to appoint Dan St. Onge to the Job Center Board as a

private sector member for a term from April 14, 2008 through April 14, 2012. All in favor. Motion Carried.

### **COMMUNICATIONS**

Motion by Pomatto, seconded by Quirk to place the following correspondence on file in the County Clerk's Office: Macoupin County Inter-Agency Minutes of July 9, 2008; Letter from Carlinville CUSD #1 Superintendent Michael Kelly regarding the County School Facility Occupation Tax; Agricultural Disaster Declaration for Macoupin County; UCCI Reception on August 18, 2008 in Carrolton; and the Talking Points Bulletin. All in favor. Motion carried.

### **PETITIONS**

None.

### **EXECUTIVE SESSION**

At 1:35 p.m. motion by Coatney, second by Pratt to resolve into Executive Session for the purpose of discussing AFSCME Negotiations; Personnel and discuss Benefit Manager Position. All in favor, motion carried.

At 2:25 p.m. motion by Quarton, second by Zippay to arise from Executive Session. All in favor. Motion Carried.

### **RESOLUTIONS**

Motion by Thomas, seconded by Lux to approve a resolution for supplement Special Funds Budgets for the remainder of Fiscal Year 2007-2008 as follows: Animal Control Claim Fund \$50,000; Animal Control Working Fund \$80,000; Health Insurance Special Fund \$75,000 ; Federal Aid Matching Fund (Highway) \$400,000 and IMRF \$1,070,000. Roll Call Vote: 25 Ayes, 0 Nays. Motion Carried.

### **AYE**

Bacon, Judy  
Dragovich, Mark  
Harding, Wm.  
Long, Frank  
Novak, Joe  
Quarton, Robert  
Thomas, David  
Wieseman, Frances  
Zippay, M.A.

Bellm, Darrell  
Fraser, Morrie  
Herschelman, L.  
Lux, Larry  
Pomatto, Ruth Ann  
Quirk, Paul  
Vojas, Robert  
Wiggins, Tony  
Zirkelbach, Jim

Coatney, Raymond  
Goodman, Frances  
Kiel, Bernard  
Manar, Andrew  
Pratt, Vera  
Schwallenstecker, O.  
Watson, Julia

### **NAY**

Motion by Harding, seconded by Herschelman, to approve a resolution for supplemental General Fund Budgets for Fiscal Year 2007-2008 as follows: Circuit Court \$43,000; County Board \$149,040; Insurance \$640,000; Public Defender \$135,200; and State's Attorney \$445,400. Same Roll Call. Motion Carried.

Motion by Coatney, seconded by Weiseman, to adopt a resolution establishing Special Fund Budgets for Fiscal Year 2008-2009. Same Roll Call. Motion Carried.

Motion by Herschelman, second by Pratt, to adopt a resolution establishing an interim budget for the General Fund for Fiscal Year 2008-2009. Same roll call. Motion carried.

Motion by Watson, seconded by Coatney to adopt a resolution establishing the Public Safety Fund. All in favor. Motion Carried.

### **ORDINANCE**

Motion by Pomatto, seconded by Novak, to adopt an ordinance authorizing and providing for the issuance of General Obligation Bonds (Alternative Revenue Source), Series 2008, in an aggregate principal amount not to exceed \$1,065,000, and related matters. Roll call vote: 25 Ayes. Motion Carried.

### **AYE**

Bacon, Judy  
Dragovich, Mark  
Harding, Wm.  
Long, Frank  
Novak, Joe  
Quarton, Robert  
Thomas, David  
Wieseman, Frances  
Zippay, M.A.

Bellm, Darrell  
Fraser, Morrie  
Herschelman, L.  
Lux, Larry  
Pomatto, Ruth Ann  
Quirk, Paul  
Vojas, Robert  
Wiggins, Tony  
Zirkelbach, Jim

### **NAY**

Coatney, Raymond  
Goodman, Frances  
Kiel, Bernard  
Manar, Andrew  
Pratt, Vera  
Schwallenstecker, O.  
Watson, Julia

### **CLAIMS AND OFFICERS REPORT**

Motion by Bacon, seconded by Quarton, to approve the Claims and Officers report. All in favor, motion carried.

### **UNFINISHED BUSINESS**

Motion by Harding, seconded by Coatney to approve the stipend for the Assistant Supervisor of Assessments at a rate of \$7,000 annually, retroactive to May 1, 2008. Roll call vote: 25 Ayes. Motion Carried.

**AYE**

**NAY**

|                   |                   |                      |
|-------------------|-------------------|----------------------|
| Bacon, Judy       | Bellm, Darrell    | Coatney, Raymond     |
| Dragovich, Mark   | Fraser, Morrie    | Goodman, Frances     |
| Harding, Wm.      | Herschelman, L.   | Kiel, Bernard        |
| Long, Frank       | Lux, Larry        | Manar, Andrew        |
| Novak, Joe        | Pomatto, Ruth Ann | Pratt, Vera          |
| Quarton, Robert   | Quirk, Paul       | Schwallenstecker, O. |
| Thomas, David     | Vojas, Robert     | Watson, Julia        |
| Wieseman, Frances | Wiggins, Tony     |                      |
| Zippay, M.A.      | Zirkelbach, Jim   |                      |

**NEW BUSINESS**

Motion by Watson, seconded by Pratt, to approve the Regional Office of Education #40 Audit and place it on file in the County Clerk's office. All in favor. Motion Carried.

Motion by Schwallenstecker, seconded by Lux, to approve quarterly payments to the Regional Office of Education #40. All in favor. Motion Carried.

Motion by Pomatto, seconded by Vojas, to approve the Time Policy for Appointed Officials and Confidential Employee(s) of the County Board, with the additional of 10 days of vacation after two years of service. All in favor. Motion Carried.

Motion by Pratt, seconded by Novak to designate the Circuit Clerk's office as being in charge of employee benefits, with a stipend of \$7,000 annually. Roll call vote: 24 Ayes, 1 Nay. Motion Carried.

**AYE**

**NAY**

|                   |                      |                   |            |
|-------------------|----------------------|-------------------|------------|
| Bacon, Judy       | Bellm, Darrell       | Coatney, Raymond  | Lux, Larry |
| Dragovich, Mark   | Fraser, Morrie       | Goodman, Frances  |            |
| Harding, Wm.      | Herschelman, L.      | Kiel, Bernard     |            |
| Long, Frank       | Manar, Andrew        | Novak, Joe        |            |
| Pomatto, Ruth Ann | Pratt, Vera          | Quarton, Robert   |            |
| Quirk, Paul       | Schwallenstecker, O. | Thomas, David     |            |
| Vojas, Robert     | Watson, Julia        | Wieseman, Frances |            |
| Wiggins, Tony     | Zippay, M.A.         | Zirkelbach, Jim   |            |

Motion by Zirkelbach, seconded by Quarton to authorize the County Clerk to pay bills for the

remainder of the Fiscal Year ending August 31, 2008, if there are sufficient budgeted dollars. All in favor. Motion Carried.

Motion by Lux, seconded by Long to give the Finance Committee Power-to-Act to approve the Health Insurance Plan effective September 1, 2008. All in favor. Motion Carried.

### **MILEAGE AND PER DIEM**

Motion by Schwallenstecker, seconded by Weiseman, to allow Mileage and Per Diem. All in favor. Motion Carried.

### **ADJOURNMENT**

At 2:50 p.m., motion by Keil, seconded by Harding to adjourn. All in favor, motion carried.

Prepared by: Michele Zippay